

**Town of Preston
105 Back Landing Road
Regular Meeting 7pm.
April 5, 2021**

Attendees: Doug Vanderveer, Robert Stacey , Nelson Anderson, Savannah Winston, Gary Waltemeyer, Amber Korell

Public Attendance: Town Attorney Walt Palmer, Lt. Nepert, Russ Dukes-PVFC

The regular meeting was called to order by Commissioner Doug VanDerveer at 7:00 p.m.

Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Stacey and unanimously approved.

***Legislative Assistant- Betsy Hamilton from DELEGATE Chris Adams office presented The Town of Preston and President Douglas VanDerveer with a Shadow Box including a copy of the bill, pen and a picture of the day everyone went to sign the bill.

***Town of Preston awarded Leslie Grunden and Stacey Pindell with an Honorary Citizens Award for all their hard work to get this bill passed and help the Town to receive Grant Monies.

Police Report: for March. 2021

130 hours assigned with a total of 26 assignments

- 201 Calls for service
- 3 Reports taken
- 83 Traffic Stops
- 97 Traffic Violations
- 2 Arrest

Public Works Report -Dale Whitley

- pumped 1,372,600 gallons of water
- discharged 9,897,026 gallons of wastewater
- removed the air lifts in the sand filters at the sewer plant to seal an air leak that has been giving us problems.
- Installed two new airlifts at the sand filters when they were provided by the manufacturer.
- Cleared the ditch at the west end so rain water could drain away from the field.
- Changed the oil in the Godwin pump twice.
- Got our tractor out of the shop and we were able to scrape and grade railroad ave. after rainstorms.
- Cleaned up the site at the sewer plant and we were able to cut grass and trim and spray weeds
- Puled the #1 pump at tidewater pump station to clear a blockage.
- Replaced the batteries at the flagpole in front of town hall.
- spent several days lancing our sand filters to keep them open and working.
- Got our lime feed system working so we can bring up the Ph of the mixed liquor in the aeration basin. However, with the elevated flows we can't feed enough lime to get the Ph up to the desired level. We will start to add caustic soda. To help with the process.
- Cleaned out the water tower of unwanted items that were in the way of our cleaning and painting project.

- Cleaned the reject pump station at the sewer plant.
- Read all the meters in town.

Administrative Report – Amber Korell

- - Responded to phone/email & visitor inquiries
- Sent out code violation letters for David George
- Worked with GMB, AECOM, and Lawyers regarding WWTP
- Pay Request #25 and #26 were submitted to MDE for reimb.
- Attended the WWTP progress meeting #27
- Applied for Water Tower Renovations Permit with MDE for our spring work, which is estimated to take about 12 weeks to finish.
- Approved and Issued building permits with MDIA
- Approved and Issued Business Licenses
- Worked on State Police Aid Grant- GOCCP
- Sandy is working on getting our Website up to date with all our new documents and polices and removing old information that is no longer valid.
- Re-mulched the playground with the remaining Park Grant money, ordered a CP&P Sign to go in the park once installed and final park project pictures are taken and submitted, we will receive the final reimb. in grant money.
- Processed and sent out second quarter water/sewer bills
- Preston Lions Club Carnival May 31- June 5th. Details to follow
- PRESTON Outdoor Movie Night hosted by CC YMCA will be held Saturday April 17, 2021, movie TBD.

Planning and Zoning – No Report

WWTP March 2021 , Update:

- A final inspection was held on March 31st and confirmed that JCC has completed the majority of the punch list. Items that remain are associated with final sitework, ensuring substantial growth to satisfy the E&SC permit conditions, removal of the temporary E&SC improvements, SCADA system modifications, and final cleaning.
- GMB has requested that JCC remove their temporary electric bypass pumps from the outfall structure of Lagoon #1.
- Influent flows to the facility are still relatively high, but are trending down from the previous month's flows. Recently, flows to the WWTP have been averaging around 300,000 gallons per day, or roughly 2.6 times the facility's design average daily flow rate. GMB is still of the impression that, based on the influent samples and lab results, the majority of the influent flow is still attributed to groundwater infiltration into the collection system. As a result, it is still necessary to bypass a portion of the influent flow from the Town to ensure there are no hydraulic loading issues at the facility.
- The facility is currently seeing an increase in Mixed Liquor concentration in the treatment process. The facility has not yet reached its design mixed liquor concentration, but with warmer weather coming in the month of April, GMB is hopeful that the plant will continue to improve.
- The Denitrification Filter received new Air Lifts in the month of March, which have seemed to be working much better than the originals. There have still been some operational issues with the filter, which have stemmed from solids carryover from the upstream clarifiers, but these issues should improve throughout the acclimation of the facility.

- JCC has submitted a draft payment application #27 that is in the amount of \$44k and is currently under review by GMB. This payment application includes finalization of much of the punch list, and other small tasks that were done this past month.

Ordinances/Resolutions:

2021-O-2 Nepotism in the Workplace

1st Reading- Comm. Anderson 3-22-21

2nd Reading- Comm. Anderson 4-5-21

New Business:

-A motion was made by Comm. Nelson to accept the bills as presented for **March 2021**.
Comm. Waltemeyer seconded the motion, all approved.

-A motion was made by Comm. Waltemeyer to approve JCC Pay Request #25 (Jan 1-31) in the amount of \$506,337.80; withholding LD's (\$10,000.00) and a Total Payment of \$496,337.80. As well as JCC Pay Request #26 (Feb 1-28) in the amount of \$94,982.93; withholding LD's (\$14,000.00) and a Total Payment of \$80,982.93. Comm. Winston seconded the motion, all approved.

-Comm. Winston made a motion to approve AECOM Amendment #5 in the amount of \$44,100.00; Comm. Stacey seconded the motion, all approved.

-Comm. Nelson made a motion to adopt **Ordinance 2021-O-2 Nepotism in the Workplace**; Comm. Waltemeyer seconded the motion, all approved.

-Comm. Nelson made a motion to approve GMB's quote to develop an RFP for the WWTP Operation and Maintenance in the amount of \$3,900.00

-Comm. Nelson made a motion for adjournment at 7:35 pm, Comm. Stacey seconded the motion. All approved.

The meeting adjourned at 7:35pm.

Respectfully Submitted by: Amber Korell